



City of Beacon Application for Permit to Film

Chapter 117 of the City Code of the City of Beacon addresses filming within the City of Beacon. Please review this chapter of the code before filling out this application form.

Please return all completed applications:

Office of the City Administrator, One Municipal Plaza, Beacon, NY 12590

Phone: 845-838-5010

Email: cityofbeacon@cityofbeacon.org

FAX: 845-838-5012

**Proof of insurance is required in order for an application to be considered*

APPLICANT INFORMATION:

Organization Name: _____

Applicant Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number: _____

Alternate Phone Number: _____

Email Address: _____

Have you applied for a filming permit with the City of Beacon in the past? ____YES ____NO

LOCATION INFORMATION:

Please include specific information

- Street closure
- Parking restriction
- Sidewalk obstruction
- Other (please explain): _____

Dates and Times Requested: _____

Address(s) Requested: _____

Owner(s) of neighboring business/property (list all that apply, attach separately if necessary):

Address of neighboring properties: _____

City: _____ State: _____ Zip Code: _____

Contact Information: _____

PRODUCTION INFORMATION:

Hours of Filming Requested (including time of set up and take down of equipment):

Production Type (refer to Chapter 117 of City Code for definitions):

- Major Commercial Production
- Motion Picture
- Still Photography
- Other (please explain): _____

Use Plan: (*attach separate sheet if necessary*) Please describe, in detail, the production including days and hours of operation, neighboring businesses that may be affected in any way, parking plans, storage for equipment, security measures, personnel, etc. Images should be attached separately.

PLEASE NOTE: The City of Beacon in its discretion may impose additional requirements prior to the issuance of this permit as are required by the nature of the use applied for. Any costs associated with these additional requirements will be incurred by the permittee. Proof of Insurance may be required for events.

I and/or the organization I represent agree to indemnify, defend, and hold harmless the City of Beacon, its officials, agents and employees from and against any and all claims, demands, losses and expenses, including legal fees arising in and from my activities and/or those of the organization I represent during the term of the use of the City facilities/property. I and/or the organization I represent agree to pay all reasonable costs of damage and/or vandalism to City facilities used in relation to the event.

Signed _____ Date _____

*For Office
Use Only*

Request: Approved _____ Denied _____

Signed: _____ Date: _____
City Administrator

City of Beacon – Filming Fees

Please circle all that apply

Administrative:	Filming Activity:	Private Property/ Day	Public Property/Day
Application Fee \$50	Student Film	\$0	\$0
Cleanup Deposit <i>As set by City Admin. Not less than \$200</i>	Public Service Teaching	\$50	\$100
Public Property Bond:	Educational	\$50	\$500
Student Film \$200	All Other Filming Activity	\$500	\$1,000
Public Service Teaching \$500	Advertisement	\$1,000	\$1,500
Educational \$500	Major Commercial Production	\$1,500	\$2,500
All Other Filming Activity \$1,000			
Advertisement \$1,500			
Major Commercial Production \$2,500			