

WASTEWATER TREATMENT PLANT MAINTENANCE HELPER

DISSTINGUISHING FEATURES OF THE CLASS:

This is routine, semi-skilled work involving the responsibility for maintenance and repair work in the Wastewater treatment plant, collection lines and/or pumping stations of a sewer system. Employees may be assigned to various areas with reassignments made at the discretion of the Working Supervisor or Wastewater Treatment Plant Operator. Employees in the plant may be required to assist a Wastewater Treatment Plant Mechanic by performing the less technical duties of the Wastewater Treatment Plant Mechanic, under supervision. Work is performed under the direct supervision of a Working Supervisor and Plant Operator, or an administrative employee of higher rank, with detailed instructions given on new assignments. Employees in this class may be required to work rotating shifts and be on call.

TYPICAL WORK ACTIVITIES:

The following is indicative of the level and types of activities performed by incumbents in this title. It is not meant to be all inclusive and does not preclude a supervisor from assigning activities not listed which could reasonably be expected to be performed by an employee in this title.

1. Learn to operate tools and equipment used in maintaining a wastewater treatment plant, such as pumps, blowers and motors;
2. Assist more skilled employees in installation, maintenance and repair of wastewater treatment plant equipment;
3. Assist in repairs of motors, presses and screens;
4. Assist in care of tools, supplies and equipment;
5. Assist in collection of samples;
6. Learn to read gauges and meters;
7. May hose tanks and scrape tanks;
8. May mow lawns, rake leaves, shovel snow and perform other grounds keeping tasks;
9. Operate trucks, cars or other motorized equipment;
10. Perform related tasks, as required.

FULL PERFORMANCE KNOWLEDGE, SKILLS AND ABILITIES:

Working knowledge of common tools and materials used in the maintenance and minor repair of water and sewer systems; ability to understand and carry out oral and written instructions; manual dexterity; ability to withstand heavy labor for extended periods; dependability; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS:

Graduation from high school or possession of a high school equivalency diploma.

SPECIAL REQUIREMENT:

Possession of a New York State driver's license.

Adopted: 10/27/2016