



City of Beacon Recreation Summer Staff

Pool Director (Over 18 years of age and experience required)
Head Lifeguard (Over 18 years of age and experience required)
Lifeguard (Level dependent upon qualifications and experience)
Summer Program Director (18 years of age and experience required)
Summer Program Counselor (18 years of age and experience required)
Counselor in Training (13-16 years of age)



Counselor Position

Beacon Recreation is offering five weeks of camp designed to deepen children's relationship to our local ecology, nourish their own creativity, build community, and simply play outdoors. Rain or shine, children ages 5-11 will play outside and get creative! Details of our program can be found [\[here\]](#).

Beacon Recreation is seeking responsible, nurturing, and enthusiastic counselors from July 10 until August 11, Monday-Friday, approximately 8:00 am-4:00 pm. Applicants should have experience working with groups of children and a passion for connecting with the great outdoors. Excellent references are a must.

Qualifications include:

- Experience managing a group of children (ages 5-11) in a playful yet orderly environment.
- Eagerness to support children's cooperation, teamwork, and community spirit.
- Excellent skill in attending to children's physical and emotional well-being
- Interest in nature, art, music, movement, games, swimming, and gardening, as well as specific
- Knowledge or expertise in some of these.
- Punctuality and reliability.
- Ability to work well with others

Counselors will be responsible for:

- Leading a group of approximately 8 children in all daily routines and activities.
- Getting to know her or his group members as individuals and cultivating an inclusive, nurturing group culture.
- Preparing and implementing a few creative activities per week based on weekly themes.
- Helping with daily camp set up, clean up, and housekeeping.
- Meeting daily with camp directors to prepare for each day's activities.
- Sharing important observations about students' well-being with camp directors.
- Sustaining a positive outlook and attentive presence at camp.

To apply, please send:

1. a letter of interest that expresses how you would make an excellent counselor considering the qualifications and responsibilities outlined above
2. your resume listing relevant experience
3. The completed staff application for City of Beacon Recreation (last two pages of this packet).

E-mail to mprice@cityofbeacon.org or Snail Mail/ Drop Off to:

Beacon Recreation • 23 West Center Street • Beacon, NY 12508



Counselor-In-Training (CIT) Application

Beacon Recreation is seeking Counselors-In-Training (CITs), ages 13-16, to support counselors at Camp @ The Camp. Applicants should be responsible, nurturing, and enthusiastic and available to work 1-3 weeks between July 10th and August 11th, Monday-Friday, 8:45 am - 3 pm.

CITs will engage in activities that will allow them to develop their interpersonal skills, leadership skills, communication skills and passion for teaching and learning, all while taking part in fun and engaging learning activities with children from all over the area. Our CIT Responsibilities are outlined below. Please familiarize yourself with these responsibilities before you apply.

You're between 13 and 16 and interested in becoming a CIT for Camp@The Camp. What happens next?

As CITs, you fill an important slot in the camp world. You're in between campers and counselors and offer a unique perspective of the camp environment. Many of you have had experience in local camps and are ready to launch yourselves into the next level of responsibility. It's important to know if this level is right for YOU.

CITs have an interesting role to play at Camp@The Camp. While you are not solely responsible for a group of children, you are responsible for assisting counselors with their supervision, interactions and problem solving with groups of children.

Your responsibilities include, but are not limited to:

- Organizing and implementing a full-camp group game first thing upon arrival.
- Hiding the painted rock in the morning.
- Helping campers get situated at the beginning of the camp day.
- Sitting with the kids and interacting with them during snack and lunch times
- Looking for "holes" and filling them. Learning to anticipate certain things; watching the campers – thinking about their safety, well-being and comfort.
- Smiling! Even when you're hot! (Especially when you're hot!).
- Encouraging kids to be positive. Pointing out and thanking them when they do something nice for or with another person. Praise is an incredible motivator.
- Answering questions and 'showing the way' – to the bathrooms, the hose, the water cooler, extra clothes, the field, Wyatt, the pool – with a smile and with friendship.

This summer, you will be part of a day camp world with many children between the ages of 5 and 11. The above is a list of some basic camp responsibilities – but it's the bare minimum. The part that can't be explained or listed is the part that's up to and inside of you. What are your special gifts? What is it about you that makes you awesome? How will you share that? What activities or thoughts will you bring? These are the things that aren't on this list. They're the things you'll add!

SPECIFICS:

- CITs can work from 1-3 weeks during the course of the summer. Here are the weeks and themes for summer 2017. Details of our program can be found [here](#).
- CITs must fill out a CIT application, a seasonal employee application and have an interview with camp directors.
- CITs arrive at 8:45 am and depart at 3:00 pm. CIT tuition is \$75 per week with a onetime \$30 First Aid/CPR fee.
- There are 2 CIT training afternoons the week of June 5th that CITs must attend.

To apply to be a CIT, please send:

1. Complete the staff application for City of Beacon Recreation (last two pages of this packet).
2. Additional CIT questionnaire below.
3. Deadline is May 23rd, 2017. Once approved we will need a current immunization form on file as well.

Counselor in Training Questionnaire Name: _____

Life Experiences-please use additional paper as needed

Extracurricular activities at school (name and dates participated in):

Community Service activities or Volunteer Work (name and dates):

Extra activities, sports or lessons (name and dates):

How did you hear about Camp@The Camp?

Do you have any experience working with children (even siblings!)? Who, when & where?

Counselor In Training Questionnaire page 2 Name: _____

List 3-5 adjectives that your teachers/friends/relatives would use to describe you?

How will you add to the Camp@The Camp experience this summer?

Have you ever been a camper at a summer camp? If yes, describe one great camp memory you have.

Give an example of how you would show leadership skills at camp.

E-mail to mprice@cityofbeacon.org or Snail Mail/ Drop Off to:
Beacon Recreation • 23 West Center Street • Beacon, NY 12508

CITY OF BEACON RECREATION DEPARTMENT APPLICATION FOR SUMMER EMPLOYMENT

2017 Employment Application

Thank you for your interest in seasonal employment with the City of Beacon Recreation Department. Great trust is placed in the department by the families of the participants and the city as a whole. Every effort will be made to recruit, select and train the most qualified staff members available. All applicants can expect that their backgrounds, references and ability to work with youth will be checked. Program staff positions include staff for our summer playground program and public pool, and afterschool program. Generally these positions provide direct supervision and program instruction for young people. They may also possibly assist with other duties such as concerts and special events. Extra consideration will be given for current certification in First Aid, CPR, etc. Please attach copies of the certifications.

Applicant Information

First Name:	Last name:	Gender:
Address:		
City:	State:	Zip:
Phone:	Cell Phone:	
Email Address:		
Birthdate (M/D/Y):	Current Age:	
Level of education completed:		
Period Available to Work: From (Indicate month and day):		To (Indicate month and day):
Have you ever been employed with the City of Beacon before?		
If yes, give dates From:	To :	Capacity:

Are you legally eligible for employment in the United States?

Yes	No
Yes	No

If you are less than 18 years of age, can you provide required proof of your eligibility to work (Working Papers)?

Check the positions you would like your application to be considered for June-September 2017 employment:

- Pool Director (Over 18 years of age and experience required)
- Head Lifeguard (Over 18 years of age and experience required)
- Lifeguard (Level dependent upon qualifications and experience)
- Summer Program Director (18 years of age and experience required)
- Summer Program Counselor (18 years of age and experience required)

Counselor in Training (Ages 13 to 16 this is a non paying mentor program)

List all first aid, life guarding, or other certifications and date obtained (note level of certification):

List relevant paid and volunteer experience (may be continued in additional info)

Where: Position: Date:

Describe Duties:

Where: Position: Date:

Describe Duties:

List your hobbies, activities, sports or skills that may be considered beneficial for your employment

References

Name:

Relationship:

Date:

Address:

City:

State:

Zip:

Phone:

Cell Phone:

Email Address:

Name:

Relationship:

Date:

Address:

City:

State:

Zip:

Phone:

Cell Phone:

Email Address:

Application Requirements

This form must be completed neatly and fully.

First-time applicants must attach a letter of recommendation.

Aquatics personnel must provide a copy of certification(s).

Additional info

I certify that the facts contained on this application are true and complete to the best of my knowledge. I understand that any misrepresentation is cause for voiding this application or termination of employment, if hired. I also authorize investigation of my employment record and references, and any other information contained on this application, and releases all parties from all liability for any damage that may result from furnishing same to you. I understand and agree that, if hired, my employment is for no definite period and may be terminated at any time, subject to applicable federal, state and/or local regulations.

Signature of Applicant:

Date:

Return this application, letter of recommendation, and required documentation to:

**City of Beacon Recreation Department
Attention: Nate Smith
23 West Center Street
Beacon, NY 12508**